



## Mini Wedding Package 2018



**Dear Bride and Groom**

Thank you for considering Nantes Estate to host your event.

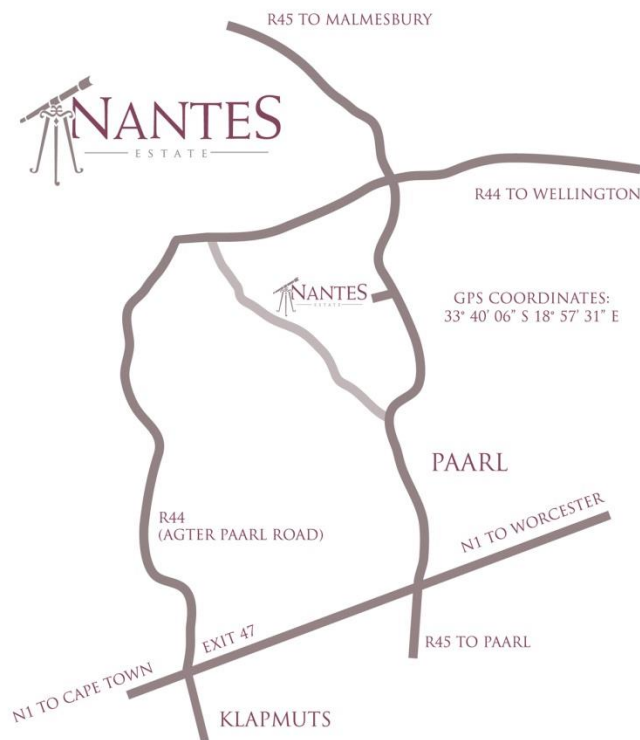
This package contains all the necessary information regarding our venue.

We recommend that you join us for a site inspection of Nantes Estate, so please feel free to arrange an appointment on 076 389 2695

**Please note:**

**Our office hours are: 08H00 – 15H00 (Monday - Friday)**

**All viewings, strictly by appointment**



FROM CAPE TOWN OR WORCESTER ON THE N1:  
TAKE THE R44 OFF RAMP TOWARDS KLAPMUTS (EXIT 47).  
AT THE STOP TURN LEFT ONTO THE R44. DRIVE FOR 19.9 KM  
AT THE FOURWAY STOP (MALMESBURY CROSSING) TURN RIGHT.  
DRIVE 1.8 KM AND TURN RIGHT. FOLLOW THE DIRECTIONS TO THE VENUE.

FROM AIRPORT ON THE N2:  
FROM THE N2 TOWARDS SOMERSET WEST TAKE THE R300 OFF RAMP.  
DRIVE FOR 22 KM'S AND TAKE THE N1 OFF RAMP TOWARDS PAARL.  
TAKE THE R44 OFF RAMP TOWARDS KLAPMUTS (EXIT 47).  
AT THE STOP TURN LEFT ONTO THE R44. DRIVE FOR 19.9 KM  
AT THE FOURWAY STOP (MALMESBURY CROSSING) TURN RIGHT.  
DRIVE 1.8 KM AND TURN RIGHT. FOLLOW THE DIRECTIONS TO THE VENUE.

Should you require any further assistance please do not hesitate to contact us. We look forward to hearing from you.

Yours Sincerely,

Nantes Estate

+27 (0) 76 389 2695

venue@nantesestate.co.za

**Wedding package**

R 18 600 (including Bridal Suite and 2 en-suite Guest Rooms)

**OR**

R12 000 (excluding rooms)

**Venue Size:**

Cocktail function: maximum 60 guests (lower & upper level)

Sit down: maximum 40 guests (6 seater) lower level / 60 guests (6 seater) upper level

**Times:**

10h00 – 18h00

15h00 – 24h00

**The Wedding Package includes:**

- Duty Manager on the day
- Itinerary meetings with in house Coordinator
- Venue available for set-up from 09H00 on the day of your wedding
- Outside Ceremony area (lawn) excluding chairs and carpet
- Exclusive use of the Estate on the day
- Lectern with cordless microphone and sound system available for speeches only (upper level only)
- Ice buckets with stand
- Two Cash bar areas (including credit card facility)
- Lounge & Garden Patio furniture
- Rectangular tables for 6-8 guests – 2 m long & width 90 cm
- Ebony stained Tiffany chairs for the reception
- Air conditioning
- Cutlery, crockery and glassware
- Playroom for maximum of 6 children equipped with television and games (1 camping cot excl linen and feeding chair available on prior arrangement with Coordinator)  
(Supervision is a must – please arrange for your own child minder or ask the Coordinator to assist in arranging for your account)
- Cleaning of the venue after your function
- Spacious bathroom areas
- Picture perfect areas
- Secure parking area and car guard
- Backup generator
- Unlimited ice for duration of function

**The following is excluded:**

- Flowers & Deco
- Table cloths & Napkins
- Stationery
- DJ & Entertainment
- Ceremony chairs and set up
- Additional lighting
- Reception Set up (table linen, crockery, cutlery, glasses, etc.)
- Catering
- Service staff (Waiters & Bartenders)
- Beverages

**Catering**

- Menu options available on request (plated or buffet)

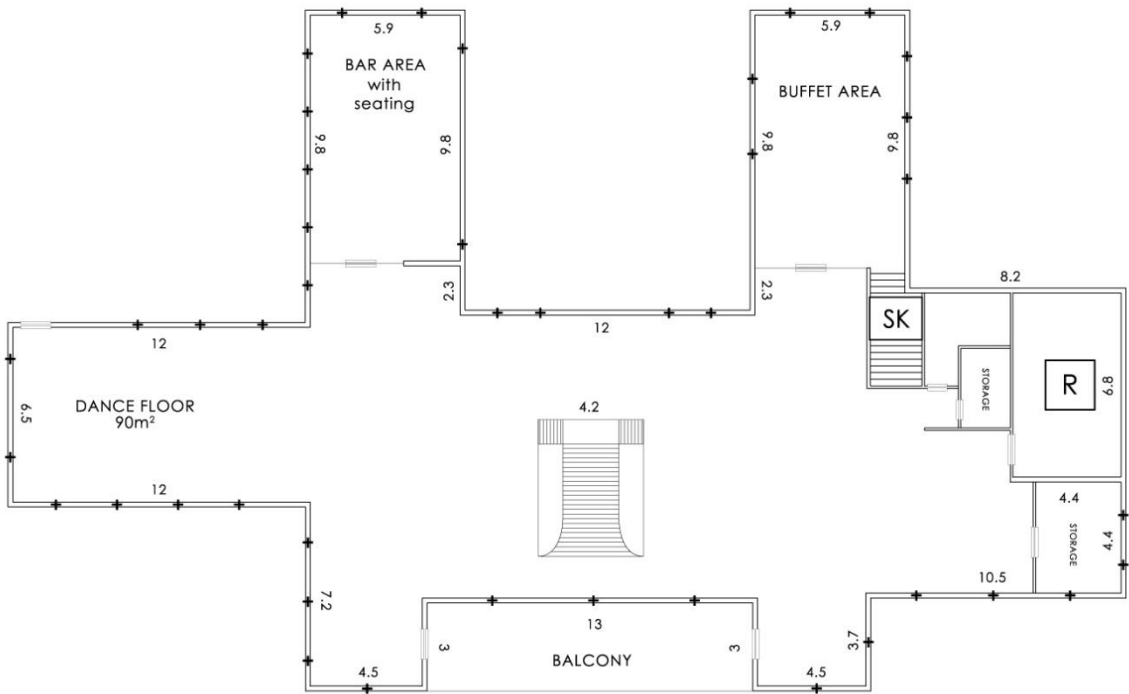
**Additional:**

- Venue setup fee of R2 200 Reception / R300 Ceremony (will be charged to client's account)
- Breakage deposit of R3000 (will be charged to clients account)
- Venue fee every hour after 24h00- R3 000 p/h (applicable per hour until guests depart)
- Bridal Suite @ R3 000 – check in at 10h00 / check out at 09h00 (continental breakfast included in room rate)
- 2 Guest Rooms @ R1 800 each – check in at 14h00 / check out at 09h00 (continental breakfast included in room rate)  
\*Additional nights' accommodation is available, please discuss with Coordinator
- Bar closes @ 01H00 (due to Liquor Licence)-applicable on extension
- Everyone to depart Farm by 02H00 (due to Trading Licence)- applicable on extension

Client Signature.....



Venue layout – Upper level:



VENUE SIZE = 300 m<sup>2</sup>      ALL MEASUREMENTS IN METERS

— DOORS      + WINDOWS

[R] RESTROOMS      [SK] STAIRS TO KITCHEN

**SOFT DRINKS**

Coke 330ml	R19
Fanta Orange 330ml	R19
Cream Soda 330ml	R19
Sprite Zero 330ml	R19
Dry Lemon 200ml	R17
Coke Light 200ml	R17
Tonic Water 200ml	R17
Gingerale 200ml	R17
Lemonade 200ml	R17
Soda Water 200ml	R17
Appletiser 330ml / 1.25lt	R26 / R46
Grapetiser Red 330ml / 1.25lt	R26 / R46
Red Bull 250ml	R30

**CORDIALS**

Kola Tonic	R7
Lime	R7
Passion Fruit	R7

**MINERAL WATER**

Still/Sparkling water 500ml	R16
Still/Sparkling water 750ml	R36
Still/Sparkling water 330ml	R14

**WHITE SPIRITS**

Smirnoff Vodka	R16
Gordon's Gin	R16

**WHISKY**

Jack Daniel	R22
J&B	R20
Jameson's	R25
Johnnie Walker Black	R34
Johnnie Walker Red	R20
Southern Comfort	R20

**WINES**

Du Toitskloof Merlot	R115
Du Toitskloof Sauvignon Blanc	R100
Du Toitskloof Cabernet Sauvignon	R115
Villiera Merlot (wooded matured dry red)	R115
Villiera Jasmine (Fragrant, slightly sweet white blend)	R115
Villiera Down to Earth White	R100
Villiera Down to Earth Red	R115

**BEER & CIDERS**

Castle Lite	R25
Windhoek Lager	R25
Windhoek Draught	R32
Savanna Dry	R26
Savanna Light	R26
Hunters Gold	R26
Flying Fish (Lemon)	R25

**BRANDY**

KWV	R20
Olofberg	R18
Richelieu	R18

**RUM**

Red Heart	R19
Captain Morgan	R19
Spiced Gold	R19

**LIQUERS**

Jose Quervo Gold	R25
Caramel Vodka	R25
Jägermeister	R25
Amarula Cream	R22
Apple Sours	R22
Peppermint Liqueur	R20

**SPARKLING WINE**

Pongracz	R200
Pongracz Rose	R200
JC Le Roux – Le Domaine	R100
JC Le Roux - Le Domaine (non-alc)	R100
JC Le Roux – La Chanson	R100
JC Le Roux – Sauvignon Blanc	R100
JC Le Roux – La Fleurette	R100
MCC Villiera Starlight Brut	R140
MCC Villiera Traditional Brut	R140
MCC Villiera Traditional Rose Brut	R140

**All prices quoted are subject to increase at any time and without prior notice**

Client Signature.....

## 1. General

R3 000 refundable breakage deposit payable when booking the Venue.

Venue hire fee does not include setup / catering / beverages / décor / linen/staffing/entertainment.

Nantes Estate takes no responsibility for outdoor events and the client remains responsible for any extra costs or insurance involved should inclement weather affect the arrangements for the function.

Deposits and or payments made for the use of Nantes Estate's facilities are not refundable. Nantes Estate cannot be held responsible for any bad or unforeseen weather conditions or for any other factors affecting a function.

The venue is available from 09h00 to 24h00 on the day of Event.

Should the client decide to extend the time until 01h00/02h00, then additional R3000 will be charged per hour to the final invoice. Staff will also be added to the final invoice.

## 2. Décor:

Any décor, gifting, flowers, candles or table linen and napkins (chair covers, tie backs, overlays, runners, etc.) are for the clients account who is also responsible for the set up thereof. No sparklers, rice or paper confetti to be used on the Estate or inside the Venue.

Flower arrangements and décor need to be organised by the client. Nantes Estates furniture like couches and heavy garden furniture cannot be moved around. Lighter furniture can be moved around, after prior discussion with the function coordinator. Nantes Estate does not provide staff in anywhere to assist the florist, or any other supplier, with decorations, carrying of material, furniture or moving of flower arrangements. All décor plans to be discussed with the coordinator or manager in advance. Nantes Estate shall not be held responsible for hired in items that are damaged or lost.

## 3. Bar:

We are fully licensed. Final rounds at the bar is at 23h30 with bar closing at 24h00. Extensions for bar facility can only be given until 01h00 due to liquor licence at a rate of R3000 per hour. Credit card facilities available.

Please indicate whether you prefer a cash service or an open-bar facility with a tab, we reserve the right to claim a deposit equal to the estimated bar tab prior to the function.

Please note that only beverages supplied by Nantes may be consumed on the premises. In case of running a bar tab, any outstanding amount must be settled on the evening of the function.

Clients are more than welcome to bring in their own wine or champagne @ R40 corkage per bottle opened (750ml).

## 4. Bartenders & Waiters:

The venue will arrange for professional waiters and bar staff on your behalf.

Only Nantes Estate approved staffing will be allowed.

Waiters & Bartenders are charged separately to the clients account. These fees exclude VAT.

Bartenders & Headwaiters @ R90.00 per hour, per member.

2 Bartenders are required for more than 60 guests. (Waiters Ratio 1:15 Buffet menu / Waiter Ratio 1:10 Plated menu / Bartenders Ratio 1:60)

Staff transports (R180 per vehicle- min of 4 per car)

The waiters are required for the duration of your function and 2 hours before and 1 ½ hours after the function to set-up and strike.

To ensure that your function runs smoothly, the number of staff required will be calculated by Nantes Estate based on number of guests attending and type of menu selected.

Payment for waiters and bartenders are due 30 days prior to the function date.

**\* Public Holidays & Sundays: Double rates apply for staff booked on these days.**

## Menus:

Please inform us about any dietary requirements, for example, Vegetarian, Halaal, Allergies.

Please discuss the menu with your function coordinator. Payment for catering is due 30 days prior to the function date. Please ensure service providers and their assistants are included in the total number of guests.

Children aged 0-3 (no charge) / 4 – 7 (half price) / 8+ (full rate)

Menu available on request. Food tasting can be arranged at additional cost.

**NB: All prices quoted are subject to increase at any time and without prior notice**

## 5. Sound:

All DJs must be registered with SAMRO. Proof of SAMRO licence, needs to be supplied to Nantes Estate, 60 days prior to all functions. All direct cost to be covered by the client/signing party of the agreement. Nantes Estate will not be held liable for any fines incurred, due to unlicensed Deejay's. All additional cost will be added to the final account.

## 6. Damage to property:

The client shall be responsible for any damage whatsoever caused to the buildings, furnishings, improvements, utensils and any additional equipment belonging to Nantes Estate and/or any losses, damages caused by any act or omission by the client,

Any damage to property or breakages caused by the client's guests, agent, employees (staff in attendance) and service providers will be charged to the clients account.

The client will be responsible for safe keeping of, and damage caused to equipment hired by the client from external service providers.

Nantes Estate will not be held liable for any loss or damage resulting from the presence of your guests, or their respective belongings on the premises of Nantes. The client/s hereby indemnifies Nantes Estate, and any of the aforementioned companies' employees against all or any claims that might be brought against Beyondinvest (Pty) t/a Nantes Estate.

Client Signature.....

**Bookings & Conditions:**

1. Bookings will not be confirmed without receipt of the completed confirmation sheet, signed agreement and payment of the deposit of the venue fee and the deposit for breakages. Only emailed confirmation will be accepted. All correspondence must be made via email.
2. Provisional bookings are valid for 7 days, where after the venue fee will be required to secure your booking, payable within 24 hours. Provisional bookings will be released without notification, should you fail to confirm via email within this period.
3. Should you cancel your confirmed booking 3 months prior to function date, full payment of the Venue fee is payable / should you cancel between 4 or more months prior to the function date, any paid deposits will be forfeited.
4. Should your function be cancelled within 7 days of the function a 100% cancellation fee, based on the estimated costs, calculated on the number of guests confirmed 30 days prior to the Wedding date (including accommodation / staff / catering / beverages).
5. Should you postpone your confirmed function date your deposit will be forfeited.
6. Final numbers must be confirmed 30 (thirty) days before your function and this will be the minimum bill deposit charged to your account. All outstanding bar bill, corkage fee, venue fees, menu and extended venue fee and all other extras are to be settled 30 days prior to the Wedding.
7. If any incident related to the function results in legal involvement of a third party, the client will indemnify Nantes Estate, its employees and agents from all responsibility and blame.
8. Indemnity: Nantes Estate will not be held responsible for any losses, damages, theft, injury or death of any guest or other individuals who attend, make use or visit the property or make use of any amenities on the Estate. Nantes Estate will not be liable for any damages or lost weddings gifts. All guests, visitors, service providers and any persons not employed by Nantes Estate enter the premises at their own risk, and Nantes Estate does not accept any responsibility of their safety and or wellbeing.
9. Children are most welcome to Nantes Estate; however adult supervision is of the utmost importance at all times, with responsibility for safety and well-being resting with the parents. There are water features and an open swimming pool on the property and vigilance is required. Nantes Estate's indemnity declaration also applies in this instance.
10. Kindly note that smoking is not permitted in the function venue. The venue has demarcated outdoor areas where smoking is allowed.
11. Lost/found items must be collected within 7 days, if not collected it will be sponsored to charity.
12. All prices quoted are subject to increase at any time and without prior notice.
13. Kindly note that we do not have hotel/guesthouse rights and we are therefore not permitted to serve meals, snacks or refreshments to the public. Should special catering be required, please make such arrangements with the manager or coordinator prior to the function.
14. Nantes Estate has the right to use your Wedding images for marketing purposes.

**Terms and Conditions accepted**

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Client: Full Names

\_\_\_\_\_  
Client: Signature

\_\_\_\_\_  
Client: SA ID Number

\_\_\_\_\_  
Nantes Manager: Full Names

\_\_\_\_\_  
Nantes Manager: Signature

CLIENT INFORMATION			
BOOKING NAME			
WEDDING DATE			
CONTACT PERSON			
BILLING ADDRESS			
VAT NUMBER			
FUNCTION TYPE (please select)	Breakfast Wedding	Dinner Wedding	Cocktail Wedding
	Bridal Suite	Guest Room 1	Guest Room 2
	Ceremony Off Site (Church)	Ceremony at Nantes	
	Pre-Wedding Function	Post Wedding Function	
Function duration (from start to end of 8 hours)			
Number of Guests ±			

Full Name of Groom			
ID Number (copy of ID required)			
Current Home Address			
Name and Physical Address of Employer			
Telephone Numbers	Office	Home	
	Cell phone	Fax	
	Email Address		

Full Name of Bride			
ID Number (copy of ID required)			
Current Home Address			
Name and Physical Address of Employer			
Telephone Numbers	Office	Home	
	Cell phone	Fax	
	Email Address		

Particulars of Person Responsible for Account			
ID Number (copy of ID required)			
Current Home Address			
Name and Physical Address of Employer			
Telephone Numbers	Office	Home	
	Cell phone	Fax	
	Email Address		

Name of Bankers (for refunds)			
Account Holder			
Account Number			
Branch Name			
Branch Code			
Deposit Paid and date paid			
Payment Reference (Wedding Date)			
How did you find out about us?			

Should you want to secure your booking, please complete the confirmation sheet together with copy of both your id's. We will then forward you an invoice showing the amount due.

Upon signing of this confirmation letter, I/We hereby agree and accept the terms and conditions of Nantes Estate Function Venue.

FULL NAME

DATE

SIGNATURE

\_\_\_\_\_