



CONFERENCE PACKAGE 2017

Dear Client

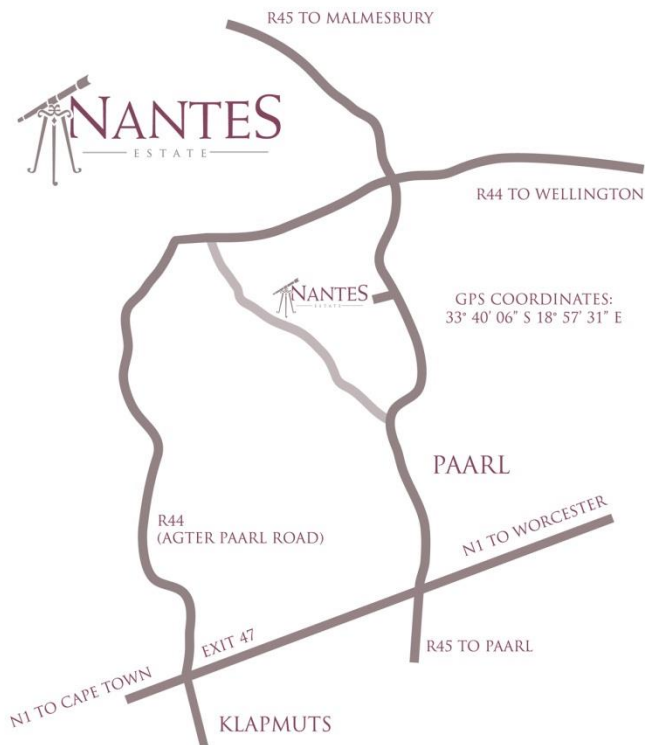
Thank you for considering Nantes Estate to host your conference.

This package contains all the necessary information regarding our venue.

We recommend that you join us for a site inspection of Nantes Estate, so please feel free to arrange an appointment with on 076 389 2695

Please note:

All viewings, strictly by appointment



FROM CAPE TOWN OR WORCESTER ON THE N1:
TAKE THE R44 OFF RAMP TOWARDS KLAPMUTS (EXIT 47).
AT THE STOP TURN LEFT ONTO THE R44. DRIVE FOR 19.9 KM.
AT THE FOURWAY STOP (MALMESBURY CROSSING) TURN RIGHT.
DRIVE 1.8 KM AND TURN RIGHT. FOLLOW THE DIRECTIONS TO THE VENUE.

FROM AIRPORT ON THE N2:
FROM THE N2 TOWARDS SOMERSET WEST TAKE THE R300 OFF RAMP.
DRIVE FOR 22 KM'S AND TAKE THE N1 OFF RAMP TOWARDS PAARL.
TAKE THE R44 OFF RAMP TOWARDS KLAPMUTS (EXIT 47).
AT THE STOP TURN LEFT ONTO THE R44. DRIVE FOR 19.9 KM.
AT THE FOURWAY STOP (MALMESBURY CROSSING) TURN RIGHT.
DRIVE 1.8 KM AND TURN RIGHT. FOLLOW THE DIRECTIONS TO THE VENUE.

Should you require any further assistance please contact us. We look forward to hearing from you.

Yours Sincerely,

Nantes Estate
+27 (0) 76 389 2695
venue@nantesestate.co.za

Price structure:

Full Day Conference 08:00 - 17:00 @ R450 per person

Half Day Conference 08:00 - 13:00 @ R390 per person (incl. 2 course lunch)

Meetings R95 per person (venue use only, beverages and snacks for the clients account)

Should delegates stay over the time limit, a R3000 p/h rate would be applicable

Venue upper level (1 – 50 delegates): Audio Visual Equipment include Projector & Screen, any additional equipment can be hired in, to your specific needs.

Venue lower level (1-24 delegates): A flat screen TV, to do presentation direct from laptop with 2 breakaway rooms (client must supply own laptop).

Accommodation Optional:

1 x Superior Room (king)

2 x Standard Room (twin)

1 x Standard Room (queen)

*single occupancy R1000 pp / dbl occupancy R1800 per room

*including continental breakfast @ 08h00

*check out 09h00

This Package includes:

- Coordination, planning and execution of the event
- 1 x Flipchart & Pens (additional Flipchart R180, Notepads R35 & Pens R10 can be ordered and added to account)
- Data Projector & White Screen (upper level only) / Flat screen TV (lower level)
- Wi-Fi
- Lectern with cordless microphone and sound system available (Venue Upper level only)
- Menus, coffee, tea, snacks, bottled water, mints (white table cloth and napkins for catering only)
- Setup of tables (no flower arrangements or décor, only crockery, cutlery and table linen)
- Ice buckets & stands if required
- Cash bar (upstairs & downstairs) with card facility
- Lounge & garden furniture
- 20 Conference tables seating 3 delegates 1.75mx45cm / 27 Rectangular tables seating 3 delegates 2mx90cm
- Ebony stained Tiffany chairs
- Air conditioning throughout the inside venue
- Cutlery, crockery and glassware (breakages will be charged to the clients account)
- Spacious bathroom areas
- Waiter staff

Conference Menu

Arrival

Filter Coffee / Tea with mini Muffins, butter, jam and cheese

Mid-Morning

Filter Coffee / Tea with homemade Biscuits and Confectionery

Lunch

Option 1

Rogan Josh lamb Curry, served with Basmati Rice and stir-fried Vegetables

Dessert: Pavlova with fresh Fruit salad and Vanilla Custard cream

Option 2

Golden baked salmon fish cake with dill crème fraiche and garden salad and lemon vinaigrette

Dessert: Home baked malva pudding with custard and vanilla ice cream

Option 3

Homemade beef and ale pie served with oven roasted veggies and chunky potato chips

Dessert: Madagascan Vanilla Bean and Rooibos Crème Brule

Option 4

Chicken Fricassee -succulent chicken flambéed with sherry& brown mushrooms and finished off with fresh cream

Dessert: Dark Chocolate mousse cups served with vanilla ice cream

Option 5

Chicken schnitzel with choice of pepper or mushroom sauce, mixed garden salad and garlic baby potatoes

Dessert: Mini Lemon meringue

Option 6

Traditional Beef Bobotie with steamed Fruit and Jasmine Rice, served with Fruit chutney and a garden Salad

Dessert: Chocolate brownies with Decadent Chocolate sauce and Vanilla ice cream

Vegetarian option:

Roast Vegetable, Basil pesto and Ricotta vol au vent parcel, served with a fresh Rocket salad

Mid-Afternoon

(Only included in the full day conference package)

Filter Coffee / Tea with Buttermilk Scones, whipped Cream, jams and cheese

Client Signature.....

Beverage List

SOFT DRINKS

Coke 200ml	R15
Coke Light 200ml	R15
Cream Soda 330ml	R18
Fanta Orange 330ml	R18
Dry Lemon 200ml	R15
Tab 200ml	R15
Tonic Water 200ml	R15
Gingerale 200ml	R15
Lemonade 200ml	R15
Soda Water 200ml	R15
Appletiser 275ml / 1.25lt	R25 / R45
Grapetiser Red 275ml / 1.25lt	R25 / R45
Grapetiser White 275ml / 1.25lt	R25 / R45
Red Bull 250ml	R33

CORDIALS

Lime	R8
Passion Fruit	R8
Kola Tonic	R8

MINERAL WATER

Sparkling 500ml / 750ml	R20 / R35
Still 500ml / 750ml	R20 / R35
Oasis Still 330ml	R12

WHITE SPIRITS

Smirnoff Vodka	R15
Gordon's Gin	R15
Mainstay Cane	R15

WHISKY

Jack Daniel	R24
Bells	R22
J&B	R22
Jameson's	R24
Johnnie Walker Black	R35
Johnnie Walker Red	R22
Chivas Regal	R35
Southern Comfort	R22

WINES

Du Toitskloof Merlot	R110
Du Toitskloof Sauvignon Blanc	R95
Du Toitskloof Cabernet Sauvignon	R110
Villiera Merlot (wooded matured dry red)	R110
Villiera Jasmine (Fragrant, slightly sweet white blend)	R110
Villiera Down to Earth White	R95
Villiera Down to Earth Red	R110

BEER & CIDERS

Amstel	R24
Black Label	R21
Castle / Lite	R21
Heineken	R24
Windhoek Lager / Light	R24
Brutal Fruit	R24
Savanna Dry / Light	R24
Hunters Dry / Gold	R24
Smirnoff Spin / Storm	R24
Smirnoff Double Black	R24

BRANDY

Klipdrift	R15
Richelieu	R15
Olof	R15

RUM

Red Heart	R18
Captain Morgan	R18
Bacardi	R18
Spiced Gold	R18
Malibu	R18

LIQUERS

Jose Quervo Gold	R24
Ponchos Tequila Coffee	R24
Caramel Vodka	R24
Choc Vodka	R24
Amarula Cream	R20
Apple Sours	R20
Jägermeister	R25
Pimms	R18
Peppermint Liquor	R18

SPARKLING WINE

Pongracz	R180
Pongracz Rose	R180
JC Le Roux – Le Domaine	R95
JC Le Roux - Le Domaine (non-alc)	R80
JC Le Roux – La Chanson	R95
JC Le Roux – Sauvignon Blanc	R95
JC Le Roux – La Fleurette	R95
Monis Classique White & Red (non-alc)	R80
MCC Villiera Traditional Brut	R130
MCC Villiera Traditional Rose Brut	R130
MCC Villiera Starlight Brut	R130

All prices quoted are subject to increase at any time and without prior notice

Client Signature.....



Terms and Conditions applicable to Conferences:

1. General

R3000 refundable breakage deposit payable when booking the Venue.

Nantes Estate takes no responsibility for outdoor events and the client remains responsible for any extra costs or insurance involved should inclement weather affect the arrangements for the function.

Deposits and or payments made for the use of Nantes Estate's facilities are not refundable. Nantes Estate cannot be held responsible for any bad or unforeseen weather conditions or for any other factors affecting a function.

2. Décor:

Any décor, gifting, flowers, candles or extra table linen and napkins (chair covers, tie backs, overlays, runners, etc.) are for the clients account who is also responsible for the set up thereof.

Flower arrangements and décor need to be organised by the client. Nantes Estates furniture like couches and heavy garden furniture cannot be moved around. Lighter furniture can be moved around, after prior discussion with the function coordinator. Nantes Estate's staff cannot assist suppliers with decorations, carrying of material or moving of flower arrangements. All décor plans to be discussed with the coordinator or manager in advance. Nantes Estate shall not be held responsible for hired in items that are damaged or lost.

3. Bar:

We are fully licensed. The bar closes at 01H00

Please indicate whether you prefer a cash service or an open-bar facility with a tab, we reserve the right to claim a deposit equal to the estimated bar tab prior to the function.

Please note that only beverages supplied by Nantes may be consumed on the premises. In case of running a bar tab any outstanding amount must be settled on the evening of the function.

Clients are more than welcome to bring in their own wine @ R40 corkage per bottle opened (750ml).

4. Menus:

Additional waiters on request will be charged to clients account.

Please inform us about any dietary requirements, for example, Vegetarian, Halaal, Allergies.

Please discuss the menu with your function coordinator. Payment for catering is due 30 days prior to the function date. Please ensure service providers and their assistants are included in the total number of guests.

NB: All prices quoted are subject to increase at any time and without prior notice

5. Damage to property:

The client shall be responsible for any damage whatsoever caused to the buildings, furnishings, improvements, utensils and any additional equipment belonging to Nantes Estate and/or any losses, damages caused by any act or omission by the client,

Any damage to property or breakages caused by the client's guests, agent, employees (staff in attendance) and service providers will be charged to the clients account.

The client will be responsible for safe keeping of, and damage caused to equipment hired by the client from external service providers.

Nantes Estate will not be held liable for any loss or damage resulting from the presence of your guests, or their respective belongings on the premises of Nantes. The client/s hereby indemnifies Nantes Estate, and any of the aforementioned companies' employees against all or any claims that might be brought against Beyondinvest (Pty) t/a Nantes Estate.

Client Signature.....

Bookings & Conditions:

1. Bookings will not be confirmed without receipt of the completed confirmation sheet, signed agreement and payment of the deposit of the venue fee and the deposit for breakages. Only faxed or emailed confirmation will be accepted. All correspondence must be made via email.
2. Provisional bookings are valid for 7 days, where after the venue fee, will be required to secure you're booking payable, within 24 hours. Provisional bookings will be released without notification, should you fail to confirm via email within this period.
3. Nantes Estate has the right to cancel a confirmed booking within its discretion 14 day from signing if both parties do not come to a mutual agreement (clients full deposit will be refunded).
4. Should you cancel your confirmed booking 3 months prior to function date, full payment of the Venue fee is payable. Should you cancel between 4 or more months prior to the function date, any paid deposits will be forfeited
5. Should your function be cancelled within 7 days of the function a 100% cancellation fee, based on the estimated costs, calculated on the number of guests confirmed 30 days prior to the Function date (including accommodation / staff / catering / beverages).
6. Should you postpone your confirmed function date; your deposit will be forfeited.
7. Final numbers must be confirmed 30 (thirty) days before your function and this will be the minimum bill deposit charged to your account. All outstanding bar bill, corkage fee, venue fees, menu and extended venue fee and all other extras are to be settled 30 days prior to the Function.
8. If any incident related to the function results in legal involvement of a third party, the client will indemnify Nantes Estate its employees and agents from all responsibility and blame.
9. Indemnity: Nantes Estate will not be held responsible for any losses, damages, theft, injury or death of any guest or other individuals who attend, make use or visit the property or make use of any amenities on the Estate. Nantes Estate will not be liable for any damages or lost weddings gifts. All guests, visitors, service providers and any persons not employed by Nantes Estate enter the premises at their own risk and Nantes Estate does not accept any responsibility of their safety and or wellbeing.
10. Children are most welcome to Nantes Estate, however adult supervision/child minder is of the utmost importance at all times with responsibility for safety and well-being resting with the parents. There are water features and an open swimming pool on the property and vigilance is required. Nantes Estate's indemnity declaration also applies in this instance.
11. Kindly note that smoking is not permitted in the function venue. The venue has demarcated outdoor areas where smoking is allowed.
12. Lost/found items must be collected within 7 days, if not collected it will be sponsored to charity.
13. All prices quoted are subject to increase at any time and without prior notice
14. Nantes Estate shall not be held liable for interruptions of services beyond our control (i.e. Eskom power cuts)

Terms and Conditions accepted

Signed at _____ on this _____ day of _____ 20_____.

Client: Full Names

Client: Signature

Client: SA ID Number

Nantes Manager: Full Names

Nantes Manager: Signature

